The Principal

DPG Degree College,

Gurgaon, Haryana

Subject: Application for cancellation of admission in 3-year LL.B. and refund of fee

Respected Sir/Madam,

I am writing to formally request the cancellation of my admission to the 3-year LL.B. program at DPG Degree College, which I took on 31st August 2026.

My details are as follows:

Name: Aayushi

Student ID / Roll No.: 157305

Course: 3-Year LL.B.

Date of Admission: 31st August 2026

Due to personal reasons, I am unable to continue with my admission for the current academic session. At the time of admission on 31st August 2026, I deposited an amount of ₹5,000 as fee.

I kindly request you to process the cancellation of my admission and refund the deposited amount of ₹5,000 to my bank account at the earliest.

Bank Details for Refund:

Account Holder Name: Aayushi

Account Number: 1546010068396

Bank Name: Punjab National Bank Branch

IFSC Code: PUNB0154620

I have attached the copy of my fee receipt dated 31st August 2026 along with my bank details. I would appreciate your assistance in processing this request promptly.

Thanking you.

Yours sincerely,

Aayushi

Student ID: 157305

Contact Number: 8569978919

Email ID: aayushibanga1214@gmail.com